

**TENNESSEE BOARD LICENSED PROFESSIONAL COUNCELORS, MARITAL AND
FAMILY THERAPIST AND CLINICAL PASTORAL THERAPIST
MINUTES**

Date: November 12, 2004

Time: 9:00 A.M., CST

Location: Tennessee Room
Ground Floor, Cordell Hull Building
Nashville, TN 37247

Members

Present: Stuart Bonnington, L.M.F.T., President
Murphy Martin, L.P.C., Secretary/Treasurer
Janet Scott, L.P.C.
Dan Hammer, L.M.F.T.
Robert Kirk, Ph.D., Citizen Member

Staff

Present: Sherry Owens, Board Administrator
Bob Kraemer, Advisory Attorney
Rick Agee, Unit Director
Joan Burk, Board Administrator

Staff

Absent: Robbie Bell, Director
Richard Russell, Advisory Attorney

Dr. Bonnington called the meeting to order at 9:01 a.m. A sufficient number of board members to constitute a quorum.

Review Minutes

Upon review, Dr. Scott made a motion, seconded by Dr. Martin, to approve the minutes as written.

Conflict of Interest

Mr. Russell informed the board if they have a matter brought before them in which they have a conflict of interest to disclose it to the board so it can be determined if the member should recuse him/herself.

OGC Report

Mr. Russell said in essence the report is redundant to information brought before the board. Mr. Russell stated that the OGC will continue to give a written report but will look at other issues to report that might be of interest to the board.

Rules

Mr. Russell said Rule 0450-1-.01, .02, .10, .12, 0450-2-.12, 0450-3-.01, .03, .04, .05, .06, .07, .08, .09, .11, .12, .13, .15, .16, .17, .19 CPT certified to “licensed”, PC-MHSP scope, no CPCAS supervisor, went into effect October 4, 2004; Rule 0450—1, 2, 3-.15 Order Modification Compliance, went into effect November 8, 2004; Rule 0450-1-.07, 0450-2-.06, 0450-3-.07, .08 Update Application Process & Fee reduction, goes into effect December 20, 2004; Rule 0450-1, 2, 3-.12 CE Approved by course, goes into effect January 1, 2005; and Rule 0450-2-.01, -.10 Supervisor in Training was sent to Attorney General August 26, 2004.

Mr. Russell informed the board that the hearing continued from the last board meeting will not be held today.

Investigative Report

Ms. Owens said eight complaints for licensed professional counselors have been closed, one with no action, one with a letter of warning and six referred to Office of General Council.

Ms. Owens said three complaints for marital and family therapists have been closed, one with no action and one referred to OGC. Ms Owens stated the report doesn’t indicate the disposition of the third complaint.

Disciplinary Report

Ms. Owens said one practitioner is on probation which expires in May 2005. Ms. Owens said the practitioner must appear before the board with an order of compliance.

Financial Report

Mr. Agee stated that although the board has assets of \$67,000; Health Related Boards is getting a new RBS system which will be shared between all boards.

Administrative Report

Ms. Owens reviewed the administrative report, stating that the CQI report is configured semi annually.

Ms. Owens asked the board to submit all travel 120 days prior to the travel date for review and possible approval.

Ms. Owens discussed the continuing education audit results and said she is sending out letters for those in non-compliance.

Dr. Bonnington requested Ms. Owens to include in the letter that original continuing education documentation cannot be returned.

Report from Jerry Kosten

Ms. Owens stated that Shawn O'Brien, NBCC representative, is inquiring if NBCC can provide the exam. Ms. Owens said she would notify the board as soon as Mr. O'Brien contacts her as the board will compare the questions and answers to NBCC.

Mr. Kosten said the present rule doesn't mention how many hours and he recommends no less than 300 hours. Mr. Kosten stated the internship for professional counselors is set up for 500 hours and according to the internship involves a longer period of time than the practicum.

Dr. Hammer said this goes along with the ETSU internship program which is not an accredited program because they require less than 500 hours.

Dr. Hammer upon discussion of the number of practitioner hours made a motion, seconded by Dr. Martin, to table the rule amendment until the next meeting. The motion carried.

Discuss and consider mandatory posting of renewal certificates for licensees

The board discussed a policy requiring licensees to display their licenses/certificate in a conspicuous place.

Dr. Scott made a motion, seconded by Dr. Martin to issue a policy statement on the internet and in the newsletter requiring licensees to display their licenses in a conspicuous place. The motion carried.

Mr. Russell informed the board they must have statutory authority to charge a fee or promulgate a rule allowing a fee for licensees in non-compliance with the address change policy.

Correspondence

Dr. Bonnington discussed a letter from Mark Green wanting to provide workshops in Tennessee and said according to our rules a person needs to be endorsed to receive continuing education for the workshop.

Mr. Russell suggested that the board inform Mr. Green that if he wants to provide workshops in Tennessee he must meet the requirements of Rule – 0450-1-.1215.

Discuss and review oral exam results

Upon review of the oral examination of Caryn Schmitz, CPC/MHSP, the board determined Ms. Schmitz failed the oral examination and must re-take the examination for licensure in Tennessee.

Ratify Oral Exam Results

Dr. Hammer made a motion, seconded by Dr. Martin to ratify the following oral examination results:

Passed

LPC-MHSP

Jaye Bilyeu
Deidre Jackson
Charles Luke II
Victoria Cook

MFT

Jo-Ann Fox

Failed

LPC-MHSP

Solomie Guinn

The motion carried.

Ratify newly licensed LPC's, MFT's and CPT's

Dr. Hammer made a motion, seconded by Dr. Martin, to approve the following lists of newly licensed LPC's, LMFT, and CPT's:

LPC

H. David Chaney
Victoria Cook
Sharon Cummings
Jody Dobrin
Robert Golan
Patricia Humphreys
Deidre Jackson

Charles Luke II
Mary K O'Connor-Tyler
Sallyann Schwartz
Kellie Smyth
Tracy Terpstra
Christine Wade
Jeraldine Ziegele

LMFT

Anita Cochran
Jo-Ann Fox
Cynthia Gamble
Mary Lou Kennedy
Barbara Radinsky
Patricia Reis
James Savage
George Tsirgiotis

CPT

Frank Brannon

The motion carried.

Election of Board Officers for 2005

Dr. Hammer made a motion, seconded by Dr. Martin, to re-elect Dr. Bonnington for chair. The motion carried

Dr. Martin made a motion, seconded by Dr. Hammer, to elect Dr. Scott as secretary/treasurer. The motion carried.

Dr. Hammer made a motion, seconded by Dr. Martin, to adjourn at 10:23 a.m.

The motion carried.

SO/G4015053/PCmin